

Terms of Reference

Contract	CRP/IC-RG-TL-21		
Project	CAREC Corridors 1 and 3 Connector Road Project		
Competence	Team leader		
Source	National	Category	Independent individual consultant (IC)
Objective:			
Ensuring effective and efficient functioning of the Individual Consultants Team aimed at assisting in the road sector reformation.			
Scope of work:			
<ul style="list-style-type: none"> - Preparation of a general work schedule of the Team, broken down by each expert, and ensuring it`s approval by the signature of the Minister or the supervising Deputy Minister, within 3 weeks from the beginning of the assignment; the schedule can be adjusted according to the Team Leader`s assignment; - for purposes of proper and harmonized development of draft normative legal acts (NLA), holding general meetings with the Team whenever required, but not less than once a week, inviting relevant specialists from the KR MOTC Central Office as needed; - preparing monthly progress reports of the Team for submission to the Minister and the supervising Deputy Minister; 			
- Specific tasks:			
<ul style="list-style-type: none"> - in cooperation with the Finance and economics expert, carrying out a comprehensive itemized analysis of the Strategy Action Plan implementation, specifying the measures taken for implementation and the reasons of failure to implement; - elaboration of recommendations for further implementation of the Strategy in cooperation with the Finance and economics expert; - making necessary agreed amendments and additions to the Strategy in cooperation with the Finance and economics expert; - updating the Strategy Action Plan in cooperation with the Finance and economics expert; - organization of round table-meetings in cooperation with the Lawyer to coordinate amendments and additions to the Strategy; - in cooperation with the Road engineer and the Finance and economics expert, analyze PBM application effectiveness under the pilot project on the Bishkek-Osh road section, and identify a section for PBM for next years; - assistance in promoting the PPP project “Introduction of toll collection information system” by supporting legal and technical aspects; - assistance in implementing the project “Alternative Tunnel on the Bishkek-Osh Road”; - assistance in preparation and implementation of PPP projects; - other activities aimed at successful completion of works. 			
Outputs:			
<ul style="list-style-type: none"> - work schedules for the main areas of the Team`s activities; - completed itemized analysis of the Strategy Action Plan implementation with indication of measures taken for implementation and reasons of failure to implement; - complete recommendations for further implementation of the Strategy; - developed draft NLA to amend and supplement the Strategy; - developed draft NLA on introducing compulsory application of the Road Asset Management System (RAMS) when planning road works; - complete analysis of PBM application effectiveness in the pilot project under the CAREC Corridor 3 Improvement Project, Bishkek-Osh road, Phase 4; - assistance in supporting relevant draft NLAs. 			
Main deliverables of the Team: developed relevant draft NLAs.			

Reporting requirements:

Initial report - a schedule and sequence of works shall be provided after 3 weeks, with clearly indicated planned timing for NLAs development; (information on the progress shall be provided on a monthly basis);

Monthly progress reports shall be submitted to the supervising Deputy Minister (or the Minister).

Completion report - complete information on the tasks accomplished and achievements with recommendations on further activities with regard to the developed and adopted documents.

Place of the assignment:	Days/months	Dates
Principal place of services is the ADB IPIG office at the Ministry of Transport and Communications of the Kyrgyz Republic with intermittent site visits, if necessary.	7 months	Commencement of Services is scheduled to July __, 2021, subject to ADB approval. The contract is effective till January __, 2022.
Period of the Contract effectiveness (Indicate if intermittent)	- intermittent	-

Qualification requirements:

Higher legal education.

At least 4 years of managerial experience in public administration.

Experience in projects financed by international financial institutions is an advantage.

Knowledge of state and official languages at the level sufficient for the assignment.

At least 5 years of experience in developing normative and legal acts. Knowledge of public administration system and budget financing.